

----- Original Message -----

From: [Joy Kovacs](#)

Sent: Thursday, December 10, 2009 11:57 AM

Subject: New Benefit Cards

Stewards Please Share....

Attention ETFO Simcoe Benefit Plan Members:

OTIP mailed your new benefit cards to your home address on Thursday, December 3, 2009. **If you have not received your new card(s)** by Friday, December 11, 2009, please call Nathan Klaassen at the SCETF Office at 728-2888.

If you have already received your new card(s) please be sure that you have done the following, as of January 1, 2010:

- Replaced the old wallet card(s) with the new card(s).
- Take your benefit card(s) with you when you travel. If you are travelling over the transition date, December 31, 2009 – January 1, 2010, take both your old and new card(s) with you.
- Use your new plan number on your claim forms.
- Tell your service providers that you have a new group benefits plan number as well as the following:
 - Dentist – Update BIN to 610059
 - Pharmacy – Update to Carrier Code 02
- Make sure that you file your paperwork in a safe place for future reference.

Questions?

We look forward to continuing to provide one-stop service for all of your benefit needs. If you have any questions, please contact OTIP at:

Online: www.otipservices.com

E-mail: questions@otipservices.com

Phone: 1.866.783.6847

Monday to Friday: 8 a.m. - 5 p.m.

Nathan Klaassen

SCETF - Benefits Officer

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