

## *Professional Development*

### **2010-2011 GUIDELINES FOR**

### **IN-SCHOOL P.D. FUNDS**

1. These funds should be used first before members apply for the \$150.00 rebate through SCETF.
2. This money may be used for educational conferences, workshops, seminars, university courses, Additional Qualification courses, workshops you wish to host at your school, and professional development books (not teacher guidebooks, blackline masters, student textbooks or student workbooks).
3. Expenses can cover registration, hotel, transportation, meals, daycare and/or supply coverage.
4. Funding for this account is deposited at an amount of \$90.80 per teacher per school year. This should not limit a member to using only \$90.80 per year. Certain members may choose to access these funds more frequently during years when others choose not to access these funds at all.
5. This funding is not available for Board sponsored professional development or activities.
6. The Professional Development Fund is NOT intended to supplement Simcoe County District School Board's In-Service or Ministry initiatives. It is intended for the personal use of the members of the Local who are furthering their professional knowledge and skills.
7. These P.D. Funds can NOT be used to supplement a school's basic budget or in any other way that is not directly related to the professional development of the teachers at your school.

If you have any questions regarding use of these funds contact, Sandra Woodrow Hewitt, P.D. Chairperson ([sandra@scetf.org](mailto:sandra@scetf.org)) or call the SCETF Office at 728-2888 or 1-800-746-2633.